

**** Sample Project Budget - DO NOT USE AS A TEMPLATE ****

Organization Name

Project Title

Project Time Frame: Month/Day/Year - Month/Day/Year

REVENUE	
Grants Committed	xxx,xxx
Grants Anticipated	xxx,xxx
Individual Donors Committed	xxx,xxx
Individual Donors Anticipated	xxx,xxx
Corporate Donors Committed	xxx,xxx
Corporate Donors Anticipated	xxx,xxx
<i>(Any other sources of revenue list by category)</i>	xxx,xxx
TOTAL REVENUE	x,xxx,xxx

EXPENSES	
Salaries <i>(list Salaries separate from Benefits)</i>	xxx,xxx
Benefits <i>(list Benefits separate from Salaries)</i>	xxx,xxx
Consultants/Professional Fees	xxx,xxx
Occupancy	xxx,xxx
Equipment	xxx,xxx
Telephone/Internet	xxx,xxx
Postage/Delivery Supplies	xxx,xxx
Travel	xxx,xxx
Conferences/Meetings	xxx,xxx
Pass-through Grants	xxx,xxx
Communications	xxx,xxx
Indirect Costs/Overhead	xxx,xxx
TOTAL EXPENSES	x,xxx,xxx